

TOWN OF BASIN
Council Meeting - Regular
Tuesday, May 10, 2011
Town Hall Council Chambers @ 7 PM

Call to Order
Pledge of Allegiance
Roll Call
Agenda Review and Approval
Mayor's Recognition and Announcements
Electric Substation

1. **Consent Agenda:** All items under the consent agenda will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.
 - a. Approve Minutes*: Regular Meeting 4/12/11, Budget/Special Meeting 5/3/11
 - b. Approve vouchers *and payroll in the amount of \$200,599.92
 - c. Municipal Court Report *
 - d. Delinquent Accounts: 49 accounts - Past Due \$7,549.87
 - e. Communications: Letter to WEBT confirming FY 11/12 Group Health Options*

2. **Public Comments:** The Town Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. No action will be taken on public comments at this meeting.
 - a. **Becky Allred** – Basin City Arts Center update.

3. **Public Hearing:** Bid Opening – Scrap Metal

4. **Committees/Commissions/Departments**
 - a. Planning & Zoning Commission: Spokesperson: Mark Hilman
 - i. Last Meeting 4/26/11 Minutes*
 - ii. Minutes/Update from Master Plan Steering Committee.*
 - iii. Wyoming Rural Dev. Council – Follow-Up Community Assessment Scheduled 6/6 & 7

 - b. Animal Control Ad-Hoc Committee*
Spokesperson: Co-Chair Heath Hopkin

 - c. Cemetery District Ad-Hoc Committee
Spokesperson: Chair Deb Rathbun

5. **Conduct of Business**
 - a. Resolution 2011-0510 -1: Budget Amendment (7:20 PM)*

 - b. (Council Recommendation) ORDINANCE 595: AN ORDINANCE SUPPLEMENTING TITLE 2, CHAPTER 2, SECTION 5 OF THE BASIN TOWN CODE. (Extended Liquor Establishment Hours on Sunday nights)*
3rd Reading

 - c. (LE Comm. Recommendation) ORDINANCE 596: AN ORDINANCE SUPPLEMENTING TITLE 3, CHAPTER 3, SECTION 1 OF THE BASIN TOWN CODE. (Noxious Weeds –

Remove Item D)*

3rd Reading

- d. (LE Comm. Recommendation) ORDINANCE 597: AN ORDINANCE SUPPLEMENTING TITLE 3, CHAPTER 2, SECTION 4 OF THE BASIN TOWN CODE. (Notice to cleanup garbage/refuse from Chief of Police)*
3rd Reading
- e. (Council Recommendation) ORDINANCE 598: AN ORDINANCE SUPPLEMENTING AND AMENDING TITLE 9 OF THE BASIN TOWN CODE. (Utility Deposit, Reconnection Fee, Collection Procedures)
2nd Reading
- f. ORDINANCE 599: AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR JULY 2011 TO JUNE 2012
2nd Reading
- g. ORDINANCE 600: AN ORDINANCE CONCERNING ELECTRIC RATES
1st Reading
- h. ORDINANCE 601: AN ORDINANCE CONCERNING PURIFIED WATER RATES
1st Reading
- i. ORDINANCE 602: AN ORDINANCE CONCERNING SEWER RATES
1st Reading
- j. ORDINANCE 603: AN ORDINANCE CONCERNING RAW WATER RATES
1st Reading
- k. ORDINANCE 604: AN ORDINANCE CONCERNING GARBAGE RATES
1st Reading
- l. ORDINANCE 605: AN ORDINANCE CONCERNING MOSQUITO RATES
1st Reading
- m. ORDINANCE 606: AN ORDINANCE CONCERNING TREES/SHRUBS ON PUBLIC PROPERTY
1st Reading
- n. Resolution 2011-0510-2: County Consensus Final Project List and Project Applications
 - i. Mayors Meeting Scheduled in Greybull 5/12/11
- o. PROPOSED Mineral Lease Agreement: Over the Hill Land Service, LLC – Follow-up From Kent Richens
- p. WYDOT TEAL Grant
- q. **Recreation District** update: Mayor Kania
- r. **Financial Report through April 30, 2011***

- s. Building Permit(s): TABLED-Ashley & Ted Olsen, Fence, 515 Mattson Ave.
- t. Fracking at gas well west of Basin - Update
- u. RC&D Wyoming Annual Conference Update
- v. Mayor Recommendation to have only One Workshop Meeting each Month on the first Tuesday.

6. Matters from Staff Members or Council Members

- a. Law Enforcement Monthly Report***
- b. Electric Monthly Report***
- c. Public Works Monthly Report***
 - i. Request Hiring Date for two seasonal employees
 - ii. Game and Fish Request
- d. Water/Sewer/RW Monthly Report***
- e. Administrative Monthly Report***

Upcoming Meetings:

May 26, 2011 (Thursday @6:45 pm – Special Meeting, Liquor License Application

June 7, 2011 (Tuesday) @ 7 pm – Regular Workshop Meeting

Tuesday, June 14, 2011 @ 7 pm – Regular Town Council Meeting

TOWN OF BASIN
Council Meeting – Regular Minutes
Tuesday, April 12, 2011

A regular meeting of the Town of Basin Council was held in Council Chambers of the Town Hall in Basin, WY on Tuesday, April 12, 2011 at 7:00 p.m.

Council Members present: **Mayor Amy Kania, Heath Hopkin, Deb Rathbun, Lyle King and Dave Cooper** via telephone. Also present were: Karla Pomeroy, Brandon Ohman, Becky Allred, Dan Olsen, Carl Olson, Chris Kampbell, Town Engineer Sherman Allred, Town Attorney Kent Richins, Crew Supervisor Bill Stoelk, Town Electrician Eric Lowe, Acting Chief of Police Roger Hall, and Clerk/Treasurer Charlene Anderson.

The Meeting was called to Order at 7:00 p.m. The Agenda was reviewed and approved.

Mayor Amy Kania asked to go into an executive session to discuss personnel. Lyle King moved and Heath Hopkin seconded the motion to go into an executive session. Upon adjourning from the executive session Lyle King moved and Deb Rathbun seconded to authorize the mayor to offer the position of chief of police to an unnamed candidate and to take action at the next council meeting contingent upon acceptance.

Dave Cooper excused himself from the via telephone at 8:00 p.m.

Lyle King moved and Deb Rathbun seconded to accept all items on the Consent Agenda as presented; 1) Regular Meeting 3/7/11, Special Meeting 3/24/11, Special Meeting 4/4/11, and Special Meeting 4/6/11 recessed until 4/9/11. 2) Vouchers and payroll in the amount of \$264,913.19, 3) Delinquent Accounts: 48 accounts - Past Due \$6,970.21. Discussion: NONE. Vote was unanimous.

Public Comments were heard by: 1) Becky Allred informed the Council of the progress of the Basin City Arts Center. 2) Dan Olsen proposed doing a fireworks display on July 3 at 10 p.m. at the Big Horn County Fair Grounds. It was decided to table the decision until the next regular meeting to allow time for public input. 3) Carl Olson gave a progress report of the Basin Master Plan.

The Council heard Subcommittee Reports from Law Enforcement, Administrative/ Finance/Human Resources, Public Works and the Planning Commission.

- Charlene Anderson presented changes to the employee Policy and Procedure Manual to update this Basin Policy Manual. Deb Rathbun moved and Lyle King seconded to approve these changes and to give employees 4 hours of Paid Time Off to be used over the remaining calendar year for signing this manual. Discussion: NONE Vote was unanimous.
- Mayor Kania informed the Council about the rebuilding of the raw water pumps that could not be guaranteed completed in time for the April raw water turn-on. This will be postponed until fall and the motors as well.

3rd reading: ORDINANCE 593: AN ORDINANCE SUPPLEMENTING TITLE 9, CHAPTER 2, SECTION 4 OF THE BASIN TOWN CODE. (Garbage Service - Prohibited use by Non-Residents) Lyle King moved and Heath Hopkin seconded the motion to accept the 3rd reading of ORDINANCE 593. Discussion: NONE. Vote was unanimous.

3rd reading: ORDINANCE 594: AN ORDINANCE SUPPLEMENTING TITLE 9, CHAPTER 2, SECTION 3 OF THE BASIN TOWN CODE. (Raw Water -Water Right Conveyance Charge) Heath Hopkin moved and Deb Rathbun seconded the motion to accept the amended 3rd Reading of ORDINANCE 594 which included the wording Suburban/farmland. Discussion: NONE. Vote was unanimous.

2nd reading: Ordinance 595: AN ORDINANCE SUPPLEMENTING TITLE 2, CHAPTER 2, SECTION 5 OF THE BASIN TOWN CODE. (Extended Liquor Establishment Hours on Sunday nights) Heath Hopkin moved and Deb Rathbun seconded the motion to accept the 2nd Reading of ORDINANCE 595. Discussion: NONE. Vote was unanimous.

2nd reading: Ordinance 596: AN ORDINANCE SUPPLEMENTING TITLE 3, CHAPTER 3, SECTION 4 OF THE BASIN TOWN CODE. (Noxious Weeds – Remove item D) Lyle King moved and Deb Rathbun seconded the motion to accept the 2nd Reading of ORDINANCE 596. Discussion: NONE. Vote was unanimous.

2nd reading: Ordinance 597: AN ORDINANCE SUPPLEMENTING TITLE 3, CHAPTER 3, SECTION 1 OF THE BASIN TOWN CODE. (Notice to cleanup garbage/refuse from Chief of Police) Lyle King moved and Heath Hopkin seconded the motion to accept the 2nd Reading of ORDINANCE 597. Discussion: NONE. Vote was unanimous.

1st reading Ordinance 598: AN ORDINANCE SUPPLEMENTING AND AMENDING TITLE 9 OF THE BASIN TOWN CODE. (Utility Deposit, Reconnection Fee, Collection Procedures) Heath Hopkin moved and Lyle King seconded the motion to accept the 1st Reading of ORDINANCE 598. Discussion: Heath Hopkin amended this ordinance to allow the deposits be waived on rentals if the landowner has an account in good standing and is willing to take responsibility for any past due bills. Seconded by Lyle King. Vote was unanimous.

The Council reviewed the financial report of Revenues and Expense per fund through 3/31/2011.

Monthly status reports were reviewed for each department.

A discussion was held on ACH Payment/Auto-Pay proposal from Security State Bank. Lyle King moved and Deb Rathbun seconded the motion to approve allowing residents to set up an automatic withdrawal for town bills and offer automatic deposit of paychecks for the Town of Basin. The bank is waiving set up fees for the town. Discussion: NONE. Vote was unanimous.

A proposed mineral lease agreement from Over the Hill Land Service, LLC was tabled until the next regular Council Meeting to obtain more information.

RESOLUTION 2011-0412-1 Stop sign Corner of 7th and Bighorn Ave was discussed. Heath Hopkin moved and Lyle King seconded the motion to put a stop sign at the corner of 7th and Bighorn Ave. Discussion: None. Vote was unanimous.

RESOLUTION 2011-0412-2 Stop sign Corner of 8th and Richardson Ave was discussed. Heath Hopkin moved and Deb Rathbun seconded the motion to put a stop sign at the corner of 8th and Richardson Ave. Discussion: None. Vote was unanimous.

A discussion was held on Metal Recycle to bid out to sell scrape metal waste that the Town of Basin has on hand. Lyle King moved and Deb Rathbun seconded the motion to put a bid advertisement in the newspaper to sell scrape metal. Discussion: NONE. Vote was unanimous.

The Big Horn Clinic requested to shut down North 6th street from C Street to Murphy Street on June 4, 2011 for a Annual Bike Rodeo. Deb Rathbun moved and Heath Hopkin seconded the motion to approve this request. Discussion: NONE. Vote was unanimous.

Sherman Allred gave a update on Crack/Ship Sealing projects around the Town of Basin. Twice as many streets were able to be crack sealed than in the original plan at no additional cost to the town.

The Council reviewed and finalized the County Consensus Capital project list for the Town of Basin.

1. Sewer Improvements
2. Sewer flush Tanks
3. Water main Improvements
4. Electric/Water Metering Upgrade

Mayor Kania gave a update of the Recreation District and Summer Garden Club. As request was made to have Public Works move the sprinklers as needed to do raised beds along the tennis courts with drip irrigation off

existing sprinkler lines and moving existing sprinklers to limit water on the tennis courts. Heath Hopkin moved and Lyle seconded the motion to allow raised beds along the tennis court and to move the sprinklers as needed.. Discussion: None. Vote was unanimous.

Building Permits: Joe Holloway, Garage, 101 South 10th and Ryan Baumeister, Fence, 403 South 6th Street. Lyle King moved and Deb Rathbun seconded the motion to accept the building permits as submitted. Discussion: NONE. Vote was unanimous. Heath Hopkin moved and Lyle King seconded the motion to accept Big Horn County Washington Park restrooms contingent on Crew Supervisor Bill Stoelk recommendation. Discussion: NONE. Ashley & Ted Olsen, fence, 515 Mattson Ave was tabled til next regular meeting to obtain more information.

A Special Meeting will be held on May 3, 2011 for a budget work session in conjunction with the Administrative/Finance/Human Resources and Law Enforcement Council Meeting that will be the first Tuesday of each month to start at 6:30 p.m. A Special Meeting will be held on the fourth Thursday of each month at 7:00 p.m. for a Public Works meeting.

Mayor Amy Kania asked to go into an executive session to discuss personnel. Lyle King moved and Heath Hopkin seconded the motion to go into an executive session. Upon adjourning from the executive session Mayor Kania announced that Crew Supervisor Bill Stoelk and Clerk/Treasurer Charlene Anderson had tendered their retirements as of June 30, 2011. Mayor Kania thanked them for their years of service with the Town of Basin.

They're being no more business the meeting was adjourned upon a duly made and seconded motion. Vote was unanimous. Meeting adjourned at 10:30 p.m.

The next Regular Council Meeting will be Monday, May 10, 2011 @ 7 p.m.

Amy Kania, Mayor

Charlene Anderson, Clerk/Treasurer

TOWN OF BASIN, SPECIAL MEETING MINUTES
Tuesday, May 3, 2011
TOWN HALL COUNCIL CHAMBERS @ 6:30 PM

- ❑ Call to Order @ 6:30 pm
- ❑ Roll Call: **Mayor Kania, Dave Cooper, Heath Hopkin, Deb Rathbun, and Lyle King.**

Also Present: Karla Pomeroy, Cindy Stricker, Cindy Schlattmann, Chris Kampbell, Town Account Don Russell, Town Engineer Sherman Allred, Water Plant Operator Mike Dellos, Acting Chief of Police Roger Hall and Clerk/Treasurer Charlene Anderson.

Mayor Kania stated the purpose of the Special Meeting was to discuss the 2011-2012 proposed budget for the Town of Basin and Work Shop Meeting.

Cindy Stricker and Cindy Schlattmann discussed with the Council concerning a request of \$50,00.00 for office expenses and office personnel for the Basin Area Chamber of Commerce. It was discussed that the Council could help the Chamber with in kind donations, but do not have cash funds available to provide to this organization at this time.

Discussion: Mayor Kania discussed with the Council concerning the town employee's cost of living adjustment, longevity pay program and employee health insurance for the 2011-2012 proposed fiscal year. Rate changes and increases of all utilities were reviewed.

Councilman Dave Cooper gave an update on the lining of the Big Horn Canal.

Mayor Kania gave an update on the consensus block grant money for the Town of Basin.

A discussion was held on the fireworks proposal from Dan Olsen. There will not be a picnic or a fireworks show this year, but the fair board is allowing fireworks for sale from July 1 through July 4, 2011 on the fairgrounds.

The Municipal Judge Annual meeting will be May 11-13, 2011. Lyle King moved Deb Rathbun seconded to approve Judge Bill Duncan to attend this meeting, but to see if the two other towns he Judges for could help out with part of the expenses. Discussion: NONE. All members of the governing body present in council chambers passed the Motion with a "Yes" vote.

Job Descriptions and Performance reviews were discussed for Town of Basin employees.

Spruce up/clean up campaign was discussed for the Town of Basin. Mayor Kania and Councilman Lyle King will work on these projects.

The Council discussed Construction/Hazardous Waste in the Town of Basin. It was decided that we need to educate the residents of Basin on Construction/Hazardous Waste that is allowed to be put in the dumpsters in the Town of Basin.

A discussion was held on Trees/Shrubs on Public Property. Property owners need to contact the Town of Basin for permission before cutting or destroying trees on public property.

A discussion was held on the Wyoming Rural Development Follow-Up Assessment for the Town of

Basin that would be on June 6 &7, 2011. Dave Cooper moved and Lyle King seconded to approve this follow-up assessment for the Town of Basin. Discussion: NONE. All members of the governing body present in Council Chambers passed the Motion with a "Yes" vote.

Updates were heard on Animal Control, Human Resources, Administration and Emergency Management Council.

There being no further business, Dave Cooper made a motion to adjourn, seconded by Deb Rathbun. This motion passed by a unanimous vote by all members present. Meeting adjourned at 9:30 pm.

Amy Kania, Mayor

Charlene Anderson, Clerk/Treasurer

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
04/11	04/30/2011	35979	1003	ALSCO	43011	1	10-46-520		108.04
04/11	04/30/2011	35980	1676	B/H CO. SOLID WASTE DIST.	43011	1	75-40-970		7,625.60
					43011	2	75-40-970		8,112.00
Total 35980									15,737.60
04/11	04/30/2011	35981	1340	BASIN CHAMBER OF COMMERCE	43011	1	31-40-072		175.00
04/11	04/30/2011	35982	1380	BASIN REPUBLICAN RUSTLER	43011	1	61-40-020		1,942.00
04/11	04/30/2011	35983	1540	BIG HORN BASIN RC & D	43011	1	61-40-360		150.00
04/11	04/30/2011	35984	1620	BIG HORN CO-OP MARKETING	43011	1	71-40-690		40.50
					43011	2	71-40-680		171.56
					43011	3	71-40-700		15.38
					43011	4	10-44-680		896.21
					43011	5	75-40-690		633.75
					43011	6	10-46-680		294.41
					43011	7	10-46-690		270.62
					43011	8	10-46-700		78.00
					43011	9	10-46-520		66.18
Total 35984									2,466.61
04/11	04/30/2011	35985	1602	BIG HORN MOUNTAIN COALITION	43011	1	31-40-010		1,000.00
04/11	04/30/2011	35986	1890	BIG HORN REGIONAL JOINT POWEF	43011	1	72-40-980		7,653.10
04/11	04/30/2011	35987	5160	BLUE CROSS BLUE SHIELD OF WY	43011	1	61-22224		9,308.92
04/11	04/30/2011	35988	2005	BORDER STATES ELECTRIC SUPPL	43011	1	71-65-030		1,870.78
					43011	2	71-40-120		912.18
Total 35988									2,782.96
04/11	04/30/2011	35989	2154	CHRISTOPHERSON, SHAWN	43011	1	72-40-600		51.32
04/11	04/30/2011	35990	2221	CODY ENTERPRISE	43011	1	61-40-020		303.60
04/11	04/30/2011	35991	2328	COMMUNICATION TECHNOLOGIES	43011	1	10-44-560		142.50
04/11	04/30/2011	35992	2414	CRUM ELECTRIC	43011	1	71-40-120		57.80
04/11	04/30/2011	35993	2600	DONNELL & ALLRED INC.	43011	1	31-40-071		3,324.44
04/11	04/30/2011	35994	2752	ED JONES COMPANY	43011	1	10-44-020		270.00
04/11	04/30/2011	35995	2960	GARY'S VACUUMS & STAMPS	43011	1	61-40-360		6.20
					43011	2	61-40-360		45.90
Total 35995									52.10
04/11	04/30/2011	35996	3580	INTER-MOUNTAIN LABORATORIES	43011	1	74-40-520		145.00
04/11	04/30/2011	35997	3641	J & E INC.	43011	1	73-40-180		33.85
04/11	04/30/2011	35998	3771	J & M SPORTS, INC	43011	1	10-44-690		286.44
04/11	04/30/2011	35999	3631	JOINT POWERS BOARD	43011	1	72-40-660		561.00
04/11	04/30/2011	36000	3632	JOINT POWERS BOARD	43011	1	72-40-660		3,735.00
04/11	04/30/2011	36001	3633	JOINT POWERS BOARD	43011	1	72-40-090		2,040.00
04/11	04/30/2011	36002	3634	JOINT POWERS BOARD	43011	1	72-40-660		630.00
04/11	04/30/2011	36003	3658	KANIA, AMY	43011	1	31-40-500		57.12
					43011	2	61-40-320		129.54
					43011	3	71-40-601		221.76
Total 36003									408.42
04/11	04/30/2011	36004	4403	KENT A. RICHINS	43011	1	61-40-300		2,000.00
04/11	04/30/2011	36005	3769	LERWILL, MATT	43011	1	71-21350		95.07
04/11	04/30/2011	36006	3819	LOCAL GOVERNMENT LIAB. POOL	43011	1	61-40-760		6,157.00
04/11	04/30/2011	36007	3873	MASTER CARD	43011	1	61-40-360		79.95

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
04/11	04/30/2011	36008	3878	MASTER CARD	43011	1	10-44-600		99.00
04/11	04/30/2011	36009	3870	MUNICIPAL ENERGY AGENCY OF	43011	1	71-63-160		45,872.23
04/11	04/30/2011	36010	5505	NCPERS GROUP	43011	1	61-22223		80.00
04/11	04/30/2011	36011	4115	NEBRASKA MUNICIPAL POWER POC	43011	1	71-40-601		125.00
04/11	04/30/2011	36012	4154	NORMONT EQUIPMENT	43011	1	74-40-180		1,805.42
04/11	04/30/2011	36013	4227	OLSEN, SAMUEL	43011	1	71-21350		106.01
04/11	04/30/2011	36014	4234	O'REILLY AUTOMOTIVE	43011	1	10-46-700		355.07
04/11	04/30/2011	36015	4260	OVERLAND EXPRESS MART	43011	1	72-40-680		302.00
					43011	2	10-44-680		24.00
					43011	3	75-40-690		112.03
					43011	4	10-46-690		490.10
					43011	5	10-46-680		464.07
Total 36015									1,392.20
04/11	04/30/2011	36016	4291	PARKWAY PLAZA	43011	1	72-40-600		634.96
04/11	04/30/2011	36017	5205	PETERS, DENNIS	43011	1	10-44-140		64.26
04/11	04/30/2011	36018	4336	PRIME POWER & COMMUNICATIONS	43011	1	71-40-100		8,254.50
04/11	04/30/2011	36019	4400	RICHARDSON, WANDA	43011	1	71-21350		33.54
04/11	04/30/2011	36020	4480	ROCKY MOUNTAIN TREE SERVICE	43011	1	71-40-970		6,650.00
04/11	04/30/2011	36021	4628	SHOSHONE OFFICE SUPPLY	43011	1	61-40-360		28.07
04/11	04/30/2011	36022	4713	TCT WEST INC.	43011	1	61-40-560		222.63
					43011	2	71-40-980		137.45
					43011	3	10-44-980		206.13
					43011	4	10-46-980		46.29
Total 36022									612.50
04/11	04/30/2011	36023	4739	THOMAS, KIM	43011	1	71-21350		44.31
04/11	04/30/2011	36024	4810	TIMBER LINE ELECTRIC & CONTROL	43011	1	74-40-180		150.33
04/11	04/30/2011	36025	3670	TIME CLOCK DEALS	43011	1	61-40-360		100.50
04/11	04/30/2011	36026	4826	TOMMERUP MACHINE SHOP	43011	1	74-40-180		1,380.09
04/11	04/30/2011	36027	4825	TOWN OF BASIN	43011	1	61-40-640		303.12
					43011	2	10-42-520		30.76
					43011	3	71-40-390		33.18
					43011	4	31-40-115		210.98
					43011	5	73-40-980		75.43
					43011	6	72-40-640		94.25
					43011	7	74-40-520		373.49
					43011	8	10-44-360		223.18
					43011	9	10-46-060		289.37
					43011	10	10-45-980		275.45
Total 36027									1,909.21
04/11	04/30/2011	36028	4830	TOWN OF BASIN	43011	1	61-40-360		69.40
04/11	04/30/2011	36029	4835	TOWN OF BASIN	43011	1	71-21350		716.63
04/11	04/30/2011	36030	4960	U.S. POSTMASTER	43011	1	10-43-360		207.60
04/11	04/30/2011	36031	5083	VALLEY HARDWARE	43011	1	71-40-520		12.17
					43011	2	74-40-180		135.31
					43011	3	10-46-520		26.99
Total 36031									174.47
04/11	04/30/2011	36032	5093	VERIZON WIRELESS	43011	1	71-40-980		29.94
					43011	2	72-40-100		59.88
					43011	3	10-44-980		119.76

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					43011	4	10-46-980		59.88
Total 36032									269.46
04/11	04/30/2011	36033	5450	WEBT	43011	1	61-40-140		29.25
04/11	04/30/2011	36034	5220	WHEELER'S IGA	43011	1	61-40-360		37.33
04/11	04/30/2011	36035	5260	WINGFOOT COMMERCIAL TIRE	43011	1	72-40-700		472.50
04/11	04/30/2011	36036	5420	WY DEPT. OF REVENUE & TAX	43011	1	71-21500		3,486.47
					43011	2	10-46-520		10.53
Total 36036									3,497.00
04/11	04/30/2011	36037	5480	WY GAS COMPANY	43011	1	10-45-980		27.37
					43011	2	31-40-115		58.70
					43011	3	72-40-640		172.98
					43011	4	74-40-520		20.40
					43011	5	10-46-060		122.99
					43011	6	61-40-640		36.14
Total 36037									438.58
04/11	04/30/2011	36038	5345	WY PUBLIC HEALTH LAB	43011	1	72-40-440		30.00
04/11	04/30/2011	36039	5500	WY RETIREMENT SYSTEM	43011	1	61-22225		6,005.30
04/11	04/30/2011	36040	5416	WYLIE, FRANK	43011	1	71-21350		250.00
04/11	04/30/2011	36041	5430	WY-TEST	43011	1	61-40-150		224.50
04/11	04/30/2011	36042	5615	ZONE 4 GRAPHICS & PRINTING	43011	1	61-40-360		135.00
Totals:									143,951.94

	35971	Circuit Court	249.16
Dated: _____	35972	Orchard Trust	329.00
Mayor: _____	35973	Sec. State Bank	5038.61
City Council: _____	35974	BH Fed Bank	79.91
_____	35975	Circuit Court	245.16
_____	35976	Orchard Trust	509.00
_____	35977	Sec. State Bank	213.01
_____	35978	Sec. State Bank	4874.79
_____ Street	175	Donnell & Allred	3380.77
_____		Sub	\$158871.35
_____	Payroll	4-15-11	21125.77
_____	Payroll	4-29-11	20602.80
City Recorder: _____		Total	\$200599.92

Audited: _____ Approved: _____
 Clerk/Treasurer Mayor

I certify under penalty of perjury, that this voucher and the items included therein for payment are correct and just in all respects.

_____ Councilmen

 Clerk/Treasurer

Basin Municipal Court
 Report to Mayor and Town Council for the
 Month of April 2011

Docket #	Citation #	Name	Address	Offense	Ca/CK	Fine	Court Fee
4.11.4	39918D	Tucker, Leslie (60)	Caseville, MI	Speeding 42/30	ck	98.00	10.00
4.11.2	39899D	Murphy, Caitlin (24)	New Buryport, MA	Speeding 56/30	ck	220.00	10.00
3.11.9	39901D	Mayo, Treva (60)	Sheridan, WY	Speeding 41/30	ck	94.00	10.00
3.11.24	39915D	Weiner, Michael (74)	Greybull	Speeding 40/30	ck	90.00	10.00
3.11.22	39913D	Gresham, Sheila (50)	Mooreland, OK	Speeding 41/30	ck	94.00	10.00
3.11.2	39892D	Spoonhunter, Keith	Riverton	Driver's Lic Re	ck (MO)	70.00	10.00
4/4/11		Deposit		\$ 726.00		666.00	60.00
3.11.23	39914D	Pena, Francisco (27)	Greybull	Speeding 39/10	ck	86.00	10.00
4/11/11		Deposit		\$ 96.00		86.00	10.00
4.11.9	39927D	Grove, Rick (57)	Pine Bluffs	Speeding 48/30	ck	122.00	10.00
3.11.13	39904D	Rehar, David (38)	Worland	Speeding 40/30	ca	90.00	10.00
4.11.6	39841D	Dolly, Earl (79)	Greybull	Speeding 43/30	ck	102.00	10.00
4/18/11		Deposit		\$ 344.00		314.00	30.00
4.11.3	39900D	Sherman-Eberle, Donna (49)	Worland	Speeding 41/30	ck	94.00	10.00
4.11.10	39928d	DeGraw, Andy	Worland	Speeding 21/15 in School Zone	ck	120.00	10.00
5.10.30	39555D	Morris, Kevin	Gillette	Speeding/Ins- pymt	ck (MO)	396.00	
4.11.13	39842D	Kane, Tonya (42)	Cody	Speeding 47/30	ck	118.00	10.00
4/25/11		Deposit		\$ 758.00		728.00	30.00
<i>Credit Card</i>							
3.11.17	39908D	Browarsky, Mark	Superior, CO	Speeding 40/30	4/4/11	90.00	10.00
		Credit Card Total				90.00	10.00
					Subtotals	1,884.00	140.00
				Grand Total	\$	2,024.00	

hereby certify the above is true and correct record of the earnings from each case listed and those earnings have been paid into the Town Treasury.

Basin Municipal Court

209 South 4th Street

PO Box 599

Basin, WY 82410

307-568-3331

2011 Citations

Month	# of Citations Issued	Total Amount Received	Fine	<i>Paid by Credit Card</i>	Dog Fines	Court Fee	Jail/ Restitution
<i>Jan</i>	6	\$ 3,218.00	2,938.00	120.00	200.00	80.00	
<i>Feb</i>	8	\$ 2,168.00	1,478.00	102.00	620.00	70.00	
<i>March</i>	26	\$ 2,422.50	2,272.50	90.00	-	150.00	
<i>April</i>	14	\$ 2,024.00	1,884.00	90.00	-	140.00	
<i>May</i>							
<i>June</i>							
<i>July</i>							
<i>Aug</i>							
<i>Sept</i>							
<i>Oct</i>							
<i>Nov</i>							
<i>Dec</i>							
Total	54	\$ 9,832.50	\$ 8,572.50	\$ 402.00	\$ 820.00	\$ 440.00	\$ -

Monthly Average
\$ 2,458.13

TOWN OF BASIN
PLANNING AND ZONING COMMISSION REGULAR AGENDA
TUESDAY, April 26, 2011
TOWN HALL COUNCIL CHAMBERS @ 7:00 PM

- Call to Order
- Roll Call: **Ken Fink, chairman, Robert Kampbell, Keith Pederson, Tom Alderson, Mark Hillman.**
- **Absent: Lyle King, excused, Bob Built.**
- Minutes from March 29, 2011: Tom made a motion to approved, Mark 2nd, all approved.
- Public Communication: **Karla from paper also present.**

TOPICS:

Nothing received from public for P&Z review.

1. Review of fee schedule and building permit codes workshop.

Go over information received from Engineering Associates and discuss fees and how we want to continue with building code enforcement.

Most members received negative feedback from public due to cost, they assumed the Town would have to pay from existing funding. Also did not want to add a cost to building codes, for improvements. Some suggestions were to apply to public buildings only, inspector being out of line with enforcement, check out other towns and see how they do it.

ACTION/RECOMMENDATION:

Contact other towns and get more information on what and how they do it and what they charge. Add this question to the Master Plan questions to get community input and guidance. Also check with Wyoming Assoc of Municipalities and see what they have.

2. Teal grant for town on main street, Hwy 310, Wyo 32?.

Come up with ideas on what the town would like to see for enhancements and other things, lights, benches, bubble outs, whatever?

Discussion was on additional cost for maintenance, improvements, developing an area for a park like atmosphere along main street, benches, lunch area, coffee, develop a business that can be seen from travelers going through town and get them to stop and set on new development.

ACTION/RECOMMENDATION:

Bring ideas to next meeting!!! Try and get some input from community.

3. As constructed plans for infrastructure (water, sewer, and power) on older and recent subdivisions.

Is the town getting as constructed plans for the items after installation and certification is complete? Where are they located and are they incorporated into master utility files?

The original plans for the sub-divisions were looked at, but could not find the as constructed certifications as to what was actually built.

ACTION/RECOMMENDATION

Implement a plan to get the as-constructed (what was actually put in) into the files and a method to get them to the town, and assurance that they were done according to codes (some type of certification).

4. Lamax subdivision and selling lots and finishing infrastructure.

Go over subdivision requirements and if bonding or letter of credit is in Ordinance or not. Clarify the town's ability or lack thereof to enforce and or complete.

No restrictions on plats as to selling.

ACTION/RECOMMENDATION

We need to add time frame on Ord 10-3-3 C (2) as to when the bond, letter of credit, or the \$ from selling lots is done so the Town can do the work or have a contractor do it.

Robert Kampbell wanted to not allow selling of lots until access was complete.

5. Start work in conjunction with Master plan to come up with "TOWN BRAND" identities, letterhead, symbol, and other thoughts.

The lilac city, City of Gold, a place of peace in the Basin, Rebels, what is the guidance for the town?

One suggestion from the past was the "BEAN CITY" as the town had a bean festival in the past.

ACTION/RECOMMENDATION

Tom moved and Robert 2nd to recommend to use "THE LILAC CITY" and start to incorporate that into the letterhead for the town, and use for advertisements and future brands and use. If approved by council, have the Master Plan use this as the brand for the plan or gain more input from the Master Plan study.

6. Roundtable:

Mark: covered the town assessment meeting at Buffalo.

Keith: nothing

Tom: nothing

Robert: Lets look at blind intersections and the setback requirements. (trees, bushes, RV's, trucks, vehicles) Have law enforcement do a check to see if codes are being followed.

Ken: Covered the master plan items, time frame for assessment June 7 & 8, need for coordinator, master plan process and selection committee.

Tom moved to adjourn at 9:00 PM, Keith 2nd, all approved.

Master Plan Selection Committee
Minutes, May 5, 2011
Basin Town Hall

The meeting of the Master Plan Selection Committee was called to order by Chairman Carl Olson at 7 p.m. Others present were Vice Chairman Mark Hillman, Secretary Karla Pomeroy, Council member Lyle King, Becky Allred and committee consultant Ken Fink.

Six proposals were received and copies distributed with assignments to call for references assigned as follows:

MMI	Mark Hillman
Pedersen Planning Consultants	Karla Pomeroy
CBI (Community Builders)	Becky Allred
Kadmas Lee & Jackson	Lyle King
GDA Engineers	Carl Olson
JGA	Becky Allred

Ken Fink said he received a call about 15 minutes after the May 4 deadline from a company in Canada who had trouble shipping out the proposal via the Canadian postal service.

After discussion Mark Hillman made a motion to not allow the company extra time to submit a proposal. Lyle King seconded. Motion carried unanimously.

The committee set up six questions to ask the references, with a note to call three or four references.

1. How are they work with? (Overall experience)
2. Were you satisfied with the final product?
3. Who was the contact person and who was doing the actual work?
4. How available was the team to the public and how much time was spent on site?
5. Is there anything else you would like to tell us that may help us make a decision?
6. Would you hire them again?

Information was provided about the community assessment June 6-7. Ken Fink is the contact person for the Rural Development group.

The next meeting was set for 7 p.m., Thursday, May 19, 2011 at the Basin Area Chamber office. The group will report on the references and then conduct the matrix to select companies for possible interviews.

The meeting adjourned at 8:05 p.m. upon motion by Karla Pomeroy and second by Becky Allred.

April 18, 2011

Meeting Notes for animal control sub committee:

Attendance:

Jacque Willson
Suzanne Morstad
MaryAnna Wheeler
Barbara Anne Greene
Chris Kampbell
Roger Hall
Heath Hopkin
Gretchen Anders

Topics discussed:

- Cost of current licenses for dogs in Basin City limits, vs. those of surrounding areas
- Consider licensing cats as well?
- Recommendation to approach council to change the funds collected from licensing of dogs to the animal control budget/operating expenses vs. going into the general fund as it does currently. Also part of the money from fines to be included in this.
- MaryAnna Wheeler reported that Kathy Marcus has offered a location- to be looked into
- Ideas for using money for pickup/animal control officer/shelter facilities
- Will look into where the kennels/cages donated from Saam Vet Clinic to the Town of Basin went to
- Research approaching Town of Greybull again to join efforts
- Tags/licenses need to be enforced. Pet owners **MUST** show proof of Rabies vaccination before receiving a town license and tag
- If a shelter was acquired discussed the fact that a daily charge as well as adoption fees could be used to help with overhead costs
- Basin Republican Rustler has offered to spotlight found/abandoned pets for no charge
- Gretchen to contact Terah Renfro (AC officer Greybull) and Hills Science Diet Pet food for ideas/costs of food/etc

Animal control

Talked with Bob Graham (town counsel men from Greybull) I asked him a few questions on animal control

1. I asked if the town of Greybull would be willing to house are animals being they already had a kennel and the town of Basin didn't and it would cost too much to build one. Bob said that he brought this question up with the Town of Greybull counsel and they didn't have a problem with housing the animals but they would have to put a cost and make some kind of contract up. On it which is fine I don't have a problem paying. I asked him to come up with a price so we could discuss it and possibly put it into are budget.
2. I asked if they would be willing to share the animal control officer and he said that they only contract the officer for 20hrs so they wouldn't be willing to do that but they said if she wanted to work for the Town of Basin they would not have a problem with that either. The town of Basin would have to furnish a truck and cages which we have.

TOWN OF BASIN

Incorporated Aug. 6, 1902

209 SOUTH 4TH STREET
PO BOX 599
BASIN, WYOMING 82410

TEL: (307) 568-3331
FAX (307) 568-9352
townofbasin@tctwest.net

RESOLUTION # 2001-0510-1

Notice is hereby given of a public hearing on a proposed transfer of funds from the following budgets:

- 1 \$1,000.00 Unanticipated Reserve from 31-41-500, Transportation Bus Line.
- 2 \$1,500.00 Unanticipated Reserve from 31-40-650, Parks.
- 3 \$500.00 Unanticipated Reserve from 61-40-990, Codification.
- 4 \$3,000.00 Unanticipated Expense from 61-40-250, Office Upgrade.

Whereas, the Governing Body for the Town of Basin, Wyoming, recognizes the need for the transfer of budget funds for the fiscal year 2010-2011.

The Town of Basin Councilmen will hold a hearing at 7:20 p.m. on May 10, 2011 at the Town of Basin Council Room in Basin, at which time any and all persons interested may appear and be heard respecting such transfer of funds.

Be it further resolved, that Amy Kania, Mayor is hereby designated as the authorized representative of the Town of Basin, Wyoming, to act on behalf of the Governing Body on all matters relating to this transfer.

Passed, Approved and Adopted this 10 day of May 2011.

Amy Kania, Mayor

Attest:

Charlene Anderson, Clerk/Treasurer

NOTICE OF HEARING

Notice is hereby given of a public hearing on a proposed transfer of funds from the following budget:

- 1 \$1,000.00 Unanticipated Revenue from 31-41-500, Transportation Bus Line.
- 2 \$1,500.00 Unanticipated Revenue from 31-40-650, Parks.
- 3 \$500.00 Unanticipated Revenue from 61-40-990, Codification.
- 4 \$3,000.00 Unanticipated Expense from 61-40-250, Office Upgrade.

The Board of the Town of Basin Council will hold a hearing at 7:20 p.m. on May 10, 2011 at the Town of Basin office in Basin, at which time any and all persons interested may appear and be heard respecting such transfer of funds.

Dated this 3rd day of May 2011

ORDINANCE NUMBER 595

AN ORDINANCE SUPPLEMENTING TITLE 2, CHAPTER 2, SECTION 5 OF THE BASIN TOWN CODE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: The Basin Town Code shall be and is hereby Amended with the following language, to-wit (New language in **Bold**):

2-2-5-1 C.2. Sundays: On Sundays, licensees may open the dispensing room no earlier than ten o'clock (10:00) A.M. and shall close the dispensing room and cease the sale of alcoholic and malt beverages not later than two o'clock (2:00) A.M on the following Monday, and the licensee shall clear the dispensing room of all persons other than employees no later than two thirty o'clock (2:30) A.M (Ord. 595,5-19-11)

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **May 19, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **March 7, 2011.**

PASSED ON SECOND READING **April 12, 2011.**

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **May 10, 2011.**

TOWN OF BASIN, WYOMING
A Municipal Corporation

ATTEST:

By: _____
AMY KANIA - Mayor

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 596

AN ORDINANCE SUPPLEMENTING TITLE 3, CHAPTER 3, SECTION 1 OF THE BASIN TOWN CODE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: The Basin Town Code shall be and is hereby Amended with the following language, to-wit (New language in **Bold**):

3-3-1 D. REMOVE ENTIRE SECTION D.

Re-number 3-3-1 E. to be 3-3-1 D.

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **May 19th, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **March 7th, 2011**.

PASSED ON SECOND READING **April 12th, 2011**.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **May 10th, 2011**.

TOWN OF BASIN, WYOMING
A Municipal Corporation

ATTEST:

By: _____
AMY KANIA - Mayor

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 597

AN ORDINANCE SUPPLEMENTING TITLE 3, CHAPTER 2, SECTION 4 OF THE BASIN TOWN CODE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: The Basin Town Code shall be and is hereby Amended with the following language, to-wit (New language in **Bold**):

3-2-4 A. Notice: Should the Chief of Police determine that property is not being maintained in a suitable manner as herein provided, a notice will be issued to the property owner, lessee or occupier advising of these findings. If notice is given to lessee or occupier, a copy of notice will also be issued to property owner.

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **May 19th, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **March 7th, 2011**.

PASSED ON SECOND READING **April 12th, 2011**.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **May 10th, 2011**.

TOWN OF BASIN, WYOMING
A Municipal Corporation

ATTEST:

By: _____
AMY KANIA - Mayor

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 598

AN ORDINANCE CONCERNING TOWN UTILITIES

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING AND SUPPLEMENTING VARIOUS PROVISIONS IN TITLE 9 OF THE TOWN OF BASIN CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Paragraphs numbered 1 and 2 of **Section 9-2-1 L.** of the Basin Town Code shall be and are hereby amended to read as follows:

1. Residential service: A three hundred dollars (\$300.00) deposit shall be made to receive electric service. This deposit shall be refundable to property owners after one (1) year with a good credit rating, or to property owners without a good credit rating and lessees when the final bill has been paid in full.
2. Commercial, general and general demand service: A six hundred dollars (\$600.00) deposit shall be made to receive electric service. This deposit shall be refundable to the property owner after one (1) year with a good credit rating, or to property owners without a good credit rating and lessees when the final bill has been paid in full.

SECTION 2: **Section 9-2-1 M.** of the Basin Town Code shall be and is hereby amended to read as follows (Amended portion in bold):

- 9-2-1 L.** The Electric Deposit may be waived for **property owners** upon establishing good credit with the Town of Basin, **or for tenants** with the signature **of the landlord** with good credit rating with the Town of Basin.
- M.** Connection Fee: There will be a connection fee of fifty dollars (\$50.00) to hook up an existing electric service **and a ten dollars (\$10.00) fee to transfer service from one resident** to another during normal working hours. After hours the fee will be one hundred dollars (\$100.00).

SECTION 3: Paragraph numbered 1 of **Section 9-2-2 B.** of the Basin Town Code shall be and is hereby amended to read as follows:

9-2-2 B. Deposits: Water deposits shall be made as follows:

1. A two hundred dollars (\$200.00) deposit shall be made to receive general water service and a four hundred dollars (\$400.00) deposit shall be made to receive large users water service. These deposit shall be refundable to property owners after one (1) year with a good credit rating, or to property owners without a good credit rating and lessees when the final bill has been paid in full.

3. The Water Deposit may be waived for property owners upon establishing good credit with the Town of Basin, or for tenants with the signature of the landlord with good credit rating with the Town of Basin.

SECTION 4: **Section 9-2-2 C.** of the Basin Town Code shall be and is hereby amended to read as follows (Amended portion in **bold**):

9-2-2 C. Connection Fee: There will be a connection fee of fifty dollars (\$50.00) to turn on an existing water service **and ten dollars (\$10.00) to transfer service** from one **resident** to another during normal working hours. After hours, the fee will be one hundred dollars (\$100.00).

SECTION 5: **Section 9-2-9 A.** of the Basin Town Code shall be and is hereby amended as indicated in **bold** and is hereby supplemented by adding the following subsection **C.**

9-2-9 A. Discontinuance Of Service: All town utility billings are due on or before the tenth **day** of the month and are considered delinquent ten (10) days thereafter. Any delinquent accounts will receive a written ten (10) day **"reminder"** notice. **Accounts twenty-five (25) days past due will receive a written ten (10) day "shutoff" notice,** and service may be discontinued at the expiration of the ten (10) day grace period unless other arrangements are made with the town clerk-treasurer.

C. **Notice to Owners/Landlords:** Lessees who make application for utility service are required to authorize the Town, in writing, to advise the owners/landlords of the leased property receiving utility service of any delinquent accounts or problems with payments thereon. Said owners/landlords will receive written notice of such delinquent accounts or problems with payments thereon.

SECTION 6: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 7: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 8: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **APRIL 12, 2011.**

PASSED ON SECOND READING **MAY 10, 2011.**

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011.**

TOWN OF BASIN, WYOMING
A Municipal Corporation

By:
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NO 599

AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATIONS FOR THE TOWN OF BASIN, WYOMING,
FOR THE FISCAL YEAR OF JULY 1, 2011, TO JUNE 30, 2012.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, WYOMING:

Section 1. That the following sums of money are hereby appropriated to defray the expense of the Town of Basin, Wyoming for the 12 month period beginning July 1, 2011 and ending June 30, 2012 to be funded by anticipated revenues and retained capital of the enterprise funds, capital projects fund, general fund, street projects fund and bond funds.

<u>FUND</u>	<u>RETAINED</u>	<u>ESTIMATED</u>	<u>APPROPRIATIONS</u>
	<u>CAPITAL</u>	<u>REVENUE</u>	
General Fund Capital	10,167.00	561,830.69	645,966.16
Projects Fund Street	564,323.35	602,684.59	526,297.95
Projects Fund Bonds Fund	147,000.00	169,736.00	71,322.97
Electric Fund Purified Water	107,284.00	30,097.00	29,108.59
Fund Raw Water	118,541.00	1,302,655.73	1,302,184.42
Fund Sewer Fund Garbage	62,365.00	311,560.98	332,930.16
Fund Mosquito	-28,372.00	106,755.00	105,648.24
Replacement Fund Water	164,897.00	131,361.05	128,355.21
Replacement Fund Sewer	106,812.00	232,601.06	232,029.00
Replacement Fund Garbage	0.00	39,940.00	34,495.93
Replacement Fund Sewer	81,259.00	10,400.00	
Lagoon Repair Fund	84,421.00	4,400.00	
Raw Water Replacement Fund	26,237.00	10,125.00	
Water Tank Replacement Fund	36,783.00	18,900.00	
Replacement Fund	128,370.00	35,600.00	
Replacement Fund	138,783.00	8,250.00	35,000.00
Replacement Fund	40,071.53	20,060.00	
 Total Funds	 1,788,941.88	 3,596,957.10	 3,443,338.62

Section 2. That the sum of \$70,000.00 in property taxes for operation and maintenance costs of the Town of Basin, Wyoming is deemed necessary and just.

Section 3. That the sum of \$ 29,000.00 for retirement of principal on general obligation bonds of the Town of Basin, Wyoming is deemed necessary and just.

- a. Raw Water bond Assessment # 1
Principal \$ 29,000.00

Section 4. That the estimated revenues and cash on hand of the Capital Projects Fund of the Town of Basin, Wyoming for the fiscal year ending June 30, 2011 are in the amount of \$1,167,008.00 and there is

hereby appropriated out of said sums, not otherwise appropriated the following sum of money for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

Capital Projects Fund \$596,298.00

Surplus funds in the amount of 84,135.00 are hereby appropriated for use in the General Fund and may be transferred as deemed necessary by the Town Clerk/Treasurer.

FIRST READING: 5-3-2011

SECOND READING: 5-10-2011

THIRD READING: 6-14-2011

Upon a Motion by Councilman _____, seconded by Councilman _____, the foregoing Ordinance was adopted the 14th day of June, 2011.

ATTEST:

Mayor

Clerk/Treasurer

ORDINANCE NUMBER 600

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 1 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW ELECTRIC UTILITY RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Section 1 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit:

9-2-1 A 3. Rates:

Monthly rate:

Customer charge	\$27.00
Energy charge	0.119 per kWh, for first 150 kWh 0.095 per kWh, over 150 kWh
Monthly minimum bill	27.00

9-2-1 B 3. Rates:

Monthly rate:

Customer charge	\$37.00
Energy charge	0.119 per kWh, first 500 kWh 0.095 per kWh, over 500 kWh
Monthly minimum bill	37.00

9-2-1 C 3. Rates:

Monthly rate:

Customer charge	\$39.00
Energy charge	0.107 per kWh, first 1,250 kWh 0.083 per kWh, over 1,250 kWh
Monthly minimum bill	39.00

9-2-1 D 4. Rates:

Monthly rate:

Customer charge	\$65.00
Demand charge	8.529 all kW
Energy charge	0.077 per kWh (all kWh)
Monthly minimum bill	65.00

9-2-1 D 4. Rates:

Monthly rate:

Customer charge	\$83.00
Demand charge	8.529 per kW of demand
Energy charge	0.077 per kWh (all kWh)
Monthly minimum bill	83.00

9-2-1 F 2.	Rates:	
	Monthly rate	\$21.20
9-2-1 G 3.	Rates:	
	Monthly rate:	
	Customer charge	\$31.05
	Energy charge	0.131 per kWh, first 150 kWh 0.107 per kWh, over 150 kWh
	Monthly minimum bill	31.05
9-2-1 H 3.	Rates:	
	Monthly rate:	
	Customer charge	\$42.55
	Energy charge	0.131 per kWh, first 500 kWh 0.107 per kWh, over 500 kWh
	Monthly minimum bill	42.55
9-2-1 I 3.	Rates:	
	Monthly rate:	
	Customer charge	\$44.85
	Energy charge	0.120 per kWh, first 1,250 kWh 0.094 per kWh, over 1,250 kWh
	Monthly minimum bill	44.85
9-2-1 J 4.	Rates:	
	Monthly rate:	
	Customer charge	\$74.75
	Demand charge	10.66 per kW (all kW)
	Energy charge	0.107 per kWh (all kWh)
	Monthly minimum bill	74.75
9-2-1 K 4.	Rates:	
	Monthly rate:	
	Customer charge	\$95.45
	Demand charge	10.66 per kW (all kW)
	Energy charge	0.082 per kWh (all kWh)
	Monthly minimum bill	95.45

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MAY 10, 2011**.

PASSED ON SECOND READING **MAY 26, 2011**.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011**.

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 601

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 2 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW WATER UTILITY RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Section 2 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit:

9-2-2 A 3. Rates:

General service	\$29.50 to a ⁵ / ₈ inch meter	(WA-1)
Large users service	40.00 all meters over ⁵ / ₈ inch	(WA-2)
Usage charge	1.120 per 1,000 gallons	(WA-3)
Usage charge only	1.120 per 1,000 gallons	(WA-4)

9-2-2 F. Users Hauling Water: Domestic users that haul their water shall be charged **thirty nine dollars zero two cents (\$39.02)** per month and a usage charge of **one dollar and two eight eight cents (\$1.288)** per one thousand (1,000) gallons. The deposit for a magnetic credit card will be fifty dollars (\$50.00). The deposit will be refunded upon return of the credit card, providing no balance is due from the holder of the credit card. (Ord. 568, 8-4-2008)

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MAY 10, 2011.**

PASSED ON SECOND READING **MAY 26, 2011.**

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011.**

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 602

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 5 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW WATER UTILITY RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Section 5 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit:

9-2-5 Effective with the bills sent which coincide with the meter readings occurring on or about July 15, 2011, the sewer service rates shall be set as follows:

- A. Resident:
- | | |
|--------------------|---|
| General service | \$11.00 per month for up to a $\frac{3}{4}$ inch water meter
\$.250 per month for each 1000 gal. purified water. |
| Large user service | \$23.00 per month for all water meters over $\frac{3}{4}$ inch
\$.250 per month for each 1000 gal. purified water. |
- B. Nonresident:
- | | |
|-----------------|--|
| General service | \$12.65 per month for up to a $\frac{3}{4}$ inch water meter |
|-----------------|--|

9-2-5 F. Sewer Lagoon Services:

1. Outside user; payable in advance:
- | | |
|---|----------|
| 1,000 gallon tank capacity | \$ 56.25 |
| 1,001 to 2,000 gallon tank capacity | 112.50 |
| 2,001 to 3,000 gallon tank capacity | 168.75 |
| Each increment of 1 to 1,000 gallon tank capacity above these amounts | 56.25 |

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MAY 10, 2011.**

PASSED ON SECOND READING **MAY 26, 2011.**

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011.**

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 603

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 3 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW WATER UTILITY RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Section 3 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit:

9-2-3 B. Effective Date: These rates will be effective with the meter readings on or before July 15, 2011.

C. Rates: The raw water rates for the town of Basin shall be as follows:

<u>Tap Size</u>	<u>Annual Fee To Property Owners</u>
3/4 inch	\$ 70.80
1 inch	88.50
1 1/2 inches	195.70
2 inches	283.20
3 inches	548.70

A. Water Bills: All town raw water bills will be split into 12 equal charges to be paid by the property owner each month.

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MAY 10, 2011.**

PASSED ON SECOND READING **MAY 26, 2011.**

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011.**

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 604

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 4 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW WATER UTILITY RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Section 4 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit:

9-2-4: GARBAGE SERVICES:

Effective with the bills sent which coincide with the meter reading occurring on or about July 15, 2011, the garbage service rates shall be set as follows:

A. Resident: The town shall charge for residential garbage services on the basis of the number of collections needed per week, limited to a dumpster or rollout container:

1 collection per week	\$28.40 per month
-----------------------	-------------------

B. Commercial:

1. Weekly Collections: The town shall charge for commercial garbage services on the basis of the number of collections needed per week. "Commercial" shall be defined as any business or other facility that has **one** approved dumpster or rollout container:

1 collection per week	\$28.40 per month
2 collections per week	\$56.80 per month
3 collections per week	\$85.20 per month
4 collections per week	\$113.60 per month
5 collections per week	\$142.00 per month
Each Additional Dumpster	85% of first dumpster or rollout charge

2. Unscheduled Collections: The town shall charge for additional unscheduled commercial garbage services, or picking up more than one approved dumpster or rollout container on a basis of a flat rate per collection regardless of the number of containers, as follows:

Each additional unscheduled collection	\$40.81 per collection
--	------------------------

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MAY 10, 2011**.

PASSED ON SECOND READING **MAY 26, 2011**.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011**.

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 605

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 6 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW WATER UTILITY RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: Section 6 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit:

9-2-6: MOSQUITO CONTROL:

There will be a mosquito control charge of **two dollars and seventy-five cents (\$2.75)** per month, which shall be included in each active account, commencing with the billing nearest July 15, 2011.

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **JUNE 23, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MAY 10, 2011.**

PASSED ON SECOND READING **MAY 26, 2011.**

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **JUNE 14, 2011.**

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
AMY KANIA - Mayor

ATTEST:

CHARLENE ANDERSON - Town Clerk

ORDINANCE NUMBER 606

AN ORDINANCE AMENDING TITLE 6, CHAPTER 6, OF THE BASIN TOWN CODE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: The Basin Town Code shall be and is hereby Amended with the following language, to-wit (New language in **Bold**):

6-6-1: Public Tree Care:

A. Trees located between the property line and the center of the street or center of the alley shall be maintained by the property owner of immediately adjoining property.

B. Pruning: The pruning and maintenance of trees that interfere with the proper spread of light of any streetlamp or obstructs the view from any intersection, is the responsibility of the adjacent landowner, whether the tree lies on private property or within the city right of way. There shall be a clear space of ten feet (10') above the surface of the street, eight feet (8') above sidewalks and twelve foot (12') clearance in alleys. Said owners shall remove all dead, diseased or dangerous trees, or broken or decayed limbs which constitute a menace to the safety of the public.

If owners do not correct such problems, the Town shall notify property owners in writing. If owners are advised of the above mentioned problems and they are not corrected within ten (10) days, the Town may remove the problem trees or limbs and the cost thereof shall be assessed to the owner. Such trimming will be confined to the area immediately above the right of way.

6-6-2: Replacement Trees: All replacement trees shall be furnished by the property owner and shall consist of a suitable shade tree and shall be not less than ten feet (10') in height and shall be spaced a distance of at least thirty feet (30') from the nearest tree.

6-6-3: Supervision: The supervision over the planting, care and maintenance of such public trees is hereby rested exclusively in the town council. No person or company shall plant, remove, cut above the ground, or disturb any tree on any street, park, or other public place without first filing an application and procuring a free permit from the Town. The person receiving the permit shall abide by the standards set forth in this chapter.

6-6-4: The town shall have the right to plant, prune, preserve and remove trees, plants and shrubs within the rights of way of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure safety when servicing town utilities, or to preserve the symmetry and beauty of such public grounds. The city may, at its option, remove or cause to be removed any public tree or part thereof which presents an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines or other public improvements.

6-6-5: DEAD OR DISEASED TREE REMOVAL ON PRIVATE PROPERTY: The town shall advise private landowners as to the proper way to remove any dead or diseased trees on private land within the town, when such trees constitute a hazard to life and property, or harbor insects or disease which constitute a potential threat to other trees within the city. If owners are advised of the above mentioned problems of hazard trees and action is not taken to correct the problem within thirty (30) days, the same may be removed or cause to be removed by the city and the cost thereof shall be assessed to the owner.

6-6-6: IMPROPER PLANTING: Whenever a tree or shrub is planted in conflict with the provisions of this chapter, the town shall notify the landowner in writing. If the landowner has not corrected the problem within ten (10) days, the same may be removed or caused to be removed by the town and the cost thereof shall be assessed to the owner.

6-6-7: Violations: Any person or persons, firm or corporation, found to have violated Subsection 1 of this section shall, upon conviction, be subject to penalty as listed in Basin Town Code Section 1-4-1.

SECTION 2: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 3: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect on **July 21, 2011**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **May 10, 2011**.

PASSED ON SECOND READING **June 14, 2011**.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING **July 12, 2011**.

TOWN OF BASIN, WYOMING
A Municipal Corporation

ATTEST:

By: _____
AMY KANIA - Mayor

CHARLENE ANDERSON - Town Clerk

RESOLUTION 2011-0510 -2

County Consensus Final Project List and Project Applications

WITNESSETH:

WHEREAS, the County Consensus Capital Project Funding for Basin is \$99.181.84;and

WHEREAS, the following Priority Capital Projects and Substitute Projects has been reviewed; and

WHEREAS, the Town of Basin Council has determined it is appropriate prioritize the capital project list as below; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF BASIN, the following action was authorized by the Town of Basin Council:

PASSED, APPROVED AND ADOPTED THE 10th day of May 2011.

PRIORITY LIST:

1. B Street Sewer Improvement \$ 67,000
2. Flush Tanks Sewer Improvement \$ 54,000
3. Parking for Henderson Park \$7,000
4. Resurface Tennis Court \$15,000

SUBSTITUE LIST:

1. Crescent Drive Sewer Improvement \$112,200
2. G Street Sewer Improvement \$94,000
3. Canal Lining \$1.25M

_____ Amy Kania, Mayor

Attest:

_____ Charlene Anderson, Town Clerk

DEPARTMENT SUMMARY REPORT

DATE:5/5/2011

Department: Administration

Prepared By: Mike Dellos

SUMMARY REPORT

Turned on raw water

Fixed two water leaks one in town and one in district

SUMMARY OF EXPENSES PRIOR MONTH

Rural water registrations

FISCAL IMPACT TO BUDGET

\$400

SUMMARY OF EXPENSES CURRENT MONTH

New tires for water truck

Float switch and fuses for sewer lagoon

FISCAL IMPACT TO BUDGET

Tires-\$472.50

Float switch and fuses-\$150.33

ONGOING PROJECT(S)

Raw water pumps and cleaning of pre

-settling ponds in fall

PLANNED or PROPOSED PROJECT(S)

none

ATTACHMENTS

1. None

AGENDA & SUMMARY REPORT SUBMITTED TO:

1. Who: Amy Kania

2. Date:5/5/2011

DEPARTMENT SUMMARY REPORT

DATE: 4/30/11

Department: Administration

Prepared By: Charlene Anderson

SUMMARY REPORT

Job Descriptions for all Town of Basin employees

Review health insurance rates and employee policy book.

SUMMARY OF EXPENSES CURRENT MONTH

Normal Expenses

FISCAL IMPACT TO BUDGET

NONE

ONGOING PROJECTS

Working on collection of delinquent and past due utility accounts.

PLANNED or PROPOSED PROJECTS

Buy a new computer and printer

Caselle Clarity upgrade

New scanner for office

COMMENTS

1. Working on 2011-2012 Budgets.

AGENDA & SUMMARY REPORT SUBMITTED TO:

1. Who: Amy Kania

1. Date: 5/6/11

DEPARTMENT SUMMARY REPORT

DATE: May 9,2011

Department: Electric Dept
Prepared By: Eric Lowe

SUMMARY REPORT

Street light project- All LED's returned scheduling with Contractor to have completed installation by 5/20.

Western Area Power Admin- Allocation application submitted

North Substation completed and online 4/20/11. Powering Raw Water Pumps.

SUMMARY OF EXPENSES PRIOR MONTH

Commissioning Substation

Raw Water Build

Tree-trimming

FISCAL IMPACT TO BUDGET

Expenses in Budget

SUMMARY OF EXPENSES CURRENT MONTH

South Substation Feeder failure. Contractor on Sunday 5/8/11. Down for 1 hr 18 minutes. Affect to 6th and 9th and Big Horn Ave South including Retirement Center. All services back on.

Cattle Guard installed around North Substation reclosure to keep cattle away.

FISCAL IMPACT TO BUDGET

Substation Feeder Failure - \$1,600

ONGOING PROJECT(S)

Washington Park Restroom

Tree Trimming

Grant 1 and 2

Three Phase Feeder

AGENDA & SUMMARY REPORT SUBMITTED TO:

Amy Kania - 5/9/11

DEPARTMENT SUMMARY REPORT

DATE: April 2011

Department: POLICE
Prepared By: Officer.Roger.Hall

SUMMARY REPORT

- 1) We had 0 Accident calls.
- 2) We answered 206 Calls for Service for this time period. (Overall total)
- 3) We opened 12 case files. See attached for types of calls.
- 4) We traveled 2,413 miles in the cars and used 240.9 gallons of fuel used.
- 5) We Issued 16 citations this month.
- 6) We had 11 house watches.
- 7) We made 2 Arrests this month.

SUMMARY OF EXPENSES PRIOR MONTH

As reported last month

FISCAL IMPACT TO BUDGET

SUMMARY OF EXPENSES CURRENT MONTH

FISCAL IMPACT TO BUDGET

ONGOING PROJECT(S)

- 1) Hiring new Chief of Police

PLANNED or PROPOSED PROJECT(S)

- 1) New Chief will handle On-going and Planned Projects

ATTACHMENTS

- 1) Crimestar Statistical Reports

AGENDA & SUMMARY REPORT SUBMITTED TO:

- 1) Mayor and Council on May 8, 2011

BASIN POLICE DEPARTMENT

P.O. BOX 528

202 SOUTH 3RD STREET
BASIN, WYOMING 82410 USA

05/08/2011

Page : 1

Statistics by Date

04/01/2011 to 04/30/2011

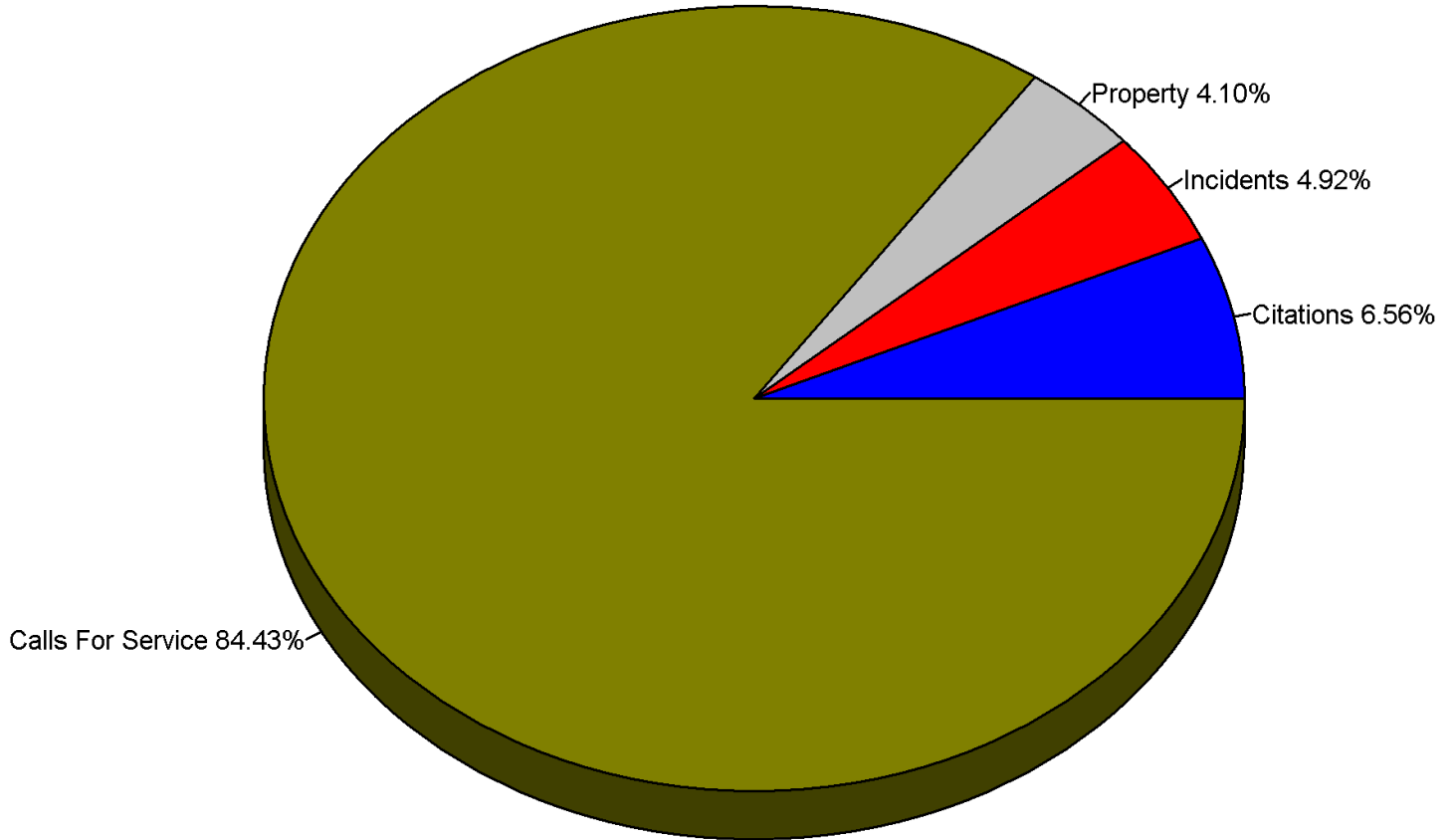
Accidents	0
Arrest / Booking	0
Calls for Service	206
Citations	16
Field Interviews	0
Incidents	12
Property	10
Registrants	0
Warrants	0



Total	244
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BASIN POLICE DEPARTMENT
P.O. BOX 528

Crimestar Records Management System
Database Statistics
From: 04/01/2011 To: 04/30/2011



ans. mach.

PHONE CALL

FOR Bill DATE 4/29 TIME 10:52 A.M.
P.M.

M Brian King

OF Game & Fish

PHONE 307-367-2147 X 236

AREA CODE

NUMBER

EXTENSION

MESSAGE wants to set up sugar pond X

feeding tanks @ boat ramp. wants

to set up a camp trailer there

for the 2 wks.

SIGNED

JK

X	TELEPHONED
	RETURNED YOUR CALL
	PLEASE CALL
	WILL CALL AGAIN
	CAME TO SEE YOU
	WANTS TO SEE YOU

TOPS FORM 4003